

Clarifications (#1) to RFP

For

Run Cutting Software issued January 7, 2019

Greater Lafayette Public Transportation Corporation/CityBus

January 24, 2019

Inquiry / Request for Clarification	CityBus Response
Section 3.0	Peak pull out fleet is 56 transit buses for fixed routes; 5 vehicles for paratransit service.
Vendor Software Demonstrations	<p>All vendors intending to submit an RFP must request a software demonstration appointment from CityBus via an email directed to Martin Sennett.</p> <p>Demonstrations may be made online or in person.</p> <p>Once a demonstration appointment is confirmed, CityBus will provide the vendor with a sample of CityBus' existing schedule. The provided schedule should be used in the vendor's demonstration.</p> <p>Available dates and times for demonstrations are listed below.</p> <p>02/11/2019 10:00 am, 2:00pm 02/12/2019 10:00 am, 2:00pm 02/13/2019 10:00 am, 2:00pm 02/14/2019 10:00 am, 2:00pm 02/15/2019 10:00 am, 2:00pm</p>
The RFP states: Generally describe the system functionality as it relates to the Software Desired Functionality. Discuss whether or not your solution provides the expected..." Is the place to insert our responses to section 3.7 or is this for a high level explanation for the software on the desired functionality?	Please provide a written descriptive summary of the software functionality incorporating expectations listed in Section 3.7, and provide answers/responses to each individual element listed in table 3.7.
The RFP states: "Provide a sample system generated operator-friendly schedule for assignment (Roster)" Is it suitable for Optibus to show a sample of "paddles" or does Citibus require a paddle with your system/operator information?	https://www.gocitybus.com/wp-content/uploads/2019/01/FNAD_RunListingReport-20190123.pdf
Is there a specified term (eg. # of years) that Citibus is looking to contract with the successful vendor?	The term of the contract will be for a minimum of 1 year, with options for years 2, and 3.

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Does the Total Price of the Project Proposal shown at the top of the budget form refer to the total cost <u>for YEAR-1 only</u> ? If not, how many years should be used in this calculation?	Yes, the "Total Price of Project Proposal" should state the total maximum fee charged for Year 1.
If the Total Price of the Project Proposal covers more than one (1) year, will you provide a revised budget form for the "Annual" cost item to be specific to each subsequent year so as to address expected annual increase in-line with the inflation, and can we simply specify such information under the "ADDITIONAL INFORMATION & COMMENTS" section?	Vendors are encouraged to list in the "ADDITIONAL INFORMATION & COMMENTS" section, option pricing for years 2 and 3 .
Collective Bargain Agreement, link to file location on CityBus' website	https://www.gocitybus.com/wp-content/uploads/2019/01/2017-2020_CBA.pdf
Sample Daily Roster/ Schedule, link to file location on CityBus' website	https://www.gocitybus.com/wp-content/uploads/2019/01/FNAD_RunListingReport-20190123.pdf
Sample Paddles, link to file location on CityBus' website	https://www.gocitybus.com/wp-content/uploads/2019/01/Example_Paddles-20190124.zip
Sample Trips-- link to file location on CityBus's website	https://www.gocitybus.com/wp-content/uploads/2019/01/Trip_Export_20190124.zip
Table 3.7 from RFP in Excel format	https://www.gocitybus.com/wp-content/uploads/2019/01/Run_Cut_Evaluation20190123.xlsx